

Case No.: _____

**IN THE EAST FORK JUSTICE COURT
COUNTY OF DOUGLAS, STATE OF NEVADA**

vs.

Plaintiff *(the party suing)*,

Defendant *(the party being sued)*,

**SMALL CLAIMS
MEMORANDUM OF COSTS
AND DISBURSMENTS**

Court Filing Fee \$ _____

Cost for Demand Letter (i.e. Certified, Return Receipt Postage) \$ _____

Cost for Service of Process \$ _____

Additional Costs:

(Explain the reasons for the costs associated with bringing, prosecuting, or defending this case in court. Do not include costs to repair or replace damaged items, lost rent or other items of damages.)

Reason 1 _____ \$ _____

Reason 2 _____ \$ _____

Reason 3 _____ \$ _____

Total \$ _____

I, _____ swear under PENALTY OF PERJURY
Applicant's Printed Name

under the laws of the State of Nevada that I have personal knowledge of the above costs and disbursements made, that the information provided is true and correct to the best of my knowledge and belief, and that they were necessarily incurred and paid in this civil action. I further swear under PENALTY OF PERJURY that the above is true and correct.

Applicant's Signature

Applicant's Printed Name

Date